

Gilmore Community School Council Meeting Minutes

Date: Tuesday, November 4, 2025

Time: 6:30 – 7:30 PM

1. Call to Order & Welcome

Chair Melissa Halford called the meeting to order. Land acknowledgement and introductions of PAC executive:

- Melissa Halford – Chair
 - Sharon Lovison – Vice-Chair (Absent)
 - Andrea Lee & Rosita Morandin – Co-Treasurers
 - Hima Zaidi & Noreen Dunn – Co-Secretaries
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2. Acceptance of Agenda & Approval of October Minutes

- Motion to accept agenda: Cathy, Kathleen, Johnny
 - Motion to approve October minutes: Johnny, Natalie
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3. Administration Update – Lisa Pitt, Principal

- **Remembrance Day:** Assembly on November 10th at 10:30am, led by Mr. Phelps and Ms. Torrance. Many classes are presenting. Parents are welcome to attend.
- **Volleyball:** Volleyball season is coming to an end this month. Thank you to families for volunteering to drive and accommodating schedule changes.
- **Scholastic book fair:** Nov 24-28 at the library. Each class will have a time booked to go, students can bring cash to shop. Parents can also bring students everyday at 8:15-8:50am and 3-3:30pm.
- **Winter concert:** *How to Become an Elf*. Organized by Mr. Phelps and Ms. Torrance. Even divisions on December 10th, odd divisions on December 11th, at 6:30-7:30pm. 2 tickets will be allotted per family. Grandparents and other family members are invited to the dress rehearsal. There will be a raffle for front row seats. Proceeds go to the music department and a charity (Cameray Child & Family Services). Drama students will arrive at 6pm, other performing students arrive at 6:15pm.
- **Literacy:** There is a mandatory early literacy screening for all kindergarten students. Teachers will be assessing letter and sound recognition. There are also assessments for Grade 1-3 students. A teacher from the Burnaby School District literacy team, will be coming to provide support to small groups of students in Grade 2-3.
- **5 year District strategic plan:** Draft is attached to the meeting minutes.

4. Community Update – Mischa Greenwood

- **Afterschool programs:** 2 new programs available this week. Lego Robotics is full and has a waitlist. Winter holiday craft and games program is still available for Gr 1, 2, 3. Registration on Schoolcash online.
 - **Grizzly Gear:** Available to order later this week. Hats, t-shirts, crew necks, hoodies available. Hoping for delivery before winter break. New students will not know their Grizzly games colour until April/May (younger siblings will be the same as older siblings), but the community office will have a surplus of t-shirts for purchase later.
 - **Family portrait nights:** November 5th and 6th. There are 50 spots and it is sold out.
 - **Jingle Bell Walk:** Classes will hand out flyers at the end of November. Walk will be on December 5th. Collecting donations for Community office food cupboard. More information to come regarding volunteers
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5. Council Update – Melissa Halford

Budget Review – Andrea & Rosita

- Added \$500 for Field Trip Student Subsidies and \$500 for gardening community expenses (voted on at the October meeting).
- Gaming grant has been credited to our account last week. Current Gaming account balance \$21001.31
- Movie night – Net profit \$414.34
- Halloween Howl – Net profit \$4756
- Family portrait night – Net profit approximately \$2115
- Money allotted to fieldtrips and teacher resources have been sent
- Balance: \$57,934.82

Sun-Oka Apple Fundraiser - Melissa

- Currently running second round of this fundraiser
- Goal is \$1000. Currently at \$382.
- Sale ends Sunday Nov 9th.
- Link to order:
https://fundraising.sunokafruit.com/seller_1/0822100353/org-campaign/gilmore-community-school--november-2025
- Pickup: November 20th at 2:30 pm - 4 pm at the gym
- Email: chair@gilmorecouncil.ca to volunteer to distribute boxes

Pancake breakfast – Jen/Ally

- December 19th.
- Jen and Ally are pricing out grill rentals – approximately \$1400. The school has purchased a BBQ this year that can be used. Can consider buying a second BBQ as an alternative to renting.

- Volunteers needed for various tasks – set up on December 18th 3-5pm, and various times on December 19th. Kat will add volunteer sign up to the website.
- Jen/Ally will create flyers to send out.

Scholastic book fair - Melissa

- Ms. Papapanagiotou has requested 3-4 parents to help set up for the book fair on Thursday Nov 20th 3-4pm.
- Proceeds of the book fair goes directly to the library.

Art Cards - Camille

- First round of orders: \$1261.21. Delivery the week of November 24-28.
- You can still order at: www.TheCardProject.ca. School access code is GZ37.
- Deadline to order: November 16th. Delivery the week of December 8-12.
- Sample cards will arrive next week.
- Money raised goes towards resources for K, primary, and intermediate.

Gardening committee – Hima/Noreen

- Megan and Danielle have taken on the role of Gardening Committee Co-Chairs.
- The committee has cleaned up the front of the school, and will be working on the back of the school.
- They have bought spring bulbs to plant.
- Ms. Heselton is eager to have her class help out with gardening.

Spring Fair committee – Hima/Noreen

- Spring fair is scheduled for Friday June 12, 2026.
- This event is contingent on having enough volunteers to join the Spring Fair Planning Committee. If we do not have enough volunteers, we will consider having a walkathon instead of a spring fair. If you are interested in helping out, please reach out to council at chair@gilmorecouncil.ca by November 30th.
- We are looking for parents to lead the following sub-committees:
 - Lead coordinator
 - Fundraising/sponsorship committee
 - Finance/budget committee
 - Games/prizes committee
 - Inflatable and tent rentals
 - Food truck coordinator
 - Concession committee
 - Toy sales committee
 - Entertainment committee
 - Raffle/50-50 draw

DPAC - Lana

- DPAC is collecting feedback regarding the budget cuts
 - Link is on the DPAC website – <https://dpac.burnabypac.ca>
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Meeting Adjourned at 7:18 pm